



# THE ROCK CENTRAL SCHOOL

*Country School, Country Kids, Country Values*

## POP - Parent Online Payments

It is now possible for parents to make online payments to the school for amounts owing for students, via a secure payment page hosted by Westpac. Payments can be made using either a Visa, Mastercard, credit or debit card. The payment page is accessed from the schools website:

[www.therock-c.schools.nsw.edu.au](http://www.therock-c.schools.nsw.edu.au) and selecting

**\$ Make a payment**

Items that can be paid include voluntary school contributions, subject contributions, excursions, sales to students (not school uniforms or hats). There is also a category called **Other** this is to cover items not covered in the previous headings. **Other** can be used to make a payment for example visiting school performances.

**PLEASE NOTE THE MINIMUM TRANSACTION AMOUNT IS \$10 PER CHILD.**

**Payments for School Uniforms, P&C, School Canteen, School Photos and Scholastic Book Club cannot be paid by the Parent Online Payments (POP) as they hold different accounts.**

When you access the [\\$ Make a payment](#) you must enter:

- The students name
- Class
- Date of birth

When you access the [Payer Details](#) you must enter:

- Full name
- Contact phone number
- Contact email address

**You can pay for more than one activity per child. Parents paying for multiple children, will have to do separate transactions for each child.**

These details are entered each time you make a payment, as student information is not held within the payment system.

This is a secure payment system hosted by Westpac to ensure that your credit/debit card details are captured in a secure manner, these details are not passed back to the school.

You have the ability to check and change any details of the payment before the payment is processed. You will need to print your online receipt, as the school will not be issuing receipts.

Details of the payments are passed daily to the school where they will be receipted against your child's account. As a receipt has been issued from the payment page a further receipt will not be issued by the school. Permission notes have a box on the bottom of the page where **you will need to write the receipt number**. All permission notes and payment slips will need to be returned to the school.

eg  I have made an Online Payment. My receipt number is \_\_\_\_\_

For any enquiries regarding the Parent Online Payment process please contact the School Office on 69202132.

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